



FY 2018 ANNUAL REPORT



First Presbyterian Church
Tyler, Texas

Rooted in a Compassionate Faith

**VISION STATEMENT OF FIRST PRESBYTERIAN
CHURCH OF TYLER, TEXAS**

First Presbyterian Church endeavors to:

1. Worship God with reverence and beauty;
2. Develop disciples with a strong Reformed theological foundation;
3. Equip its members to share their faith with joy and boldness;
4. Nurture children and youth in a vital faith;
5. Involve all its members in mission;
6. Provide hospitality, where there is always room at the table.

*The 2018 Annual Report was presented to the membership of
First Presbyterian Church of Tyler, Texas, at the Annual
Meeting of the Congregation on Sunday, October 21, 2018.*

*Additional copies of this document are available
from the church's administration office.*

*First Presbyterian Church
230 West Rusk Street, Tyler, Texas 75701
(903) 597-6317 | www.fpctyler.com*

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ANNUAL MEETING DOCKET

Sunday, October 21, 2018

- | | | |
|-------|---|---------------|
| 12:30 | Call to Order and Constituting Prayer | Stuart Baskin |
| 12:35 | Clerk's Report | Robyn Files |
| | <ul style="list-style-type: none">• Establish quorum <p><i>By a rule established at the 2013 Annual Meeting of the congregation, the quorum for a congregational meeting is 10% of the active membership of the congregation at the time of the meeting. As of October 1, the active membership is 686; therefore a quorum is 69 active members.</i></p> <ul style="list-style-type: none">• Minutes• Membership changes FY 2018 (July 1, 2017–June 30, 2018)• Roll of officers | |
| 12:40 | Treasurer's Report | Mary Fischer |
| | <ul style="list-style-type: none">• FY 2018 Audited Financial Report• FY 2019 Budget | |
| 12:55 | Nominations Committee Report | Ginny Mattox |
| | <ul style="list-style-type: none">• Motion: That Sharon Bragg, Ed Duncan, Jim Novy, and Terry Witter be elected to the Session, class of 2021.• Motion: That Susan Materi and Roger Peirce be elected to the Board of Deacons, class of 2021.• Motion: That Joe Bill Belue, Susan Bennett, Lindy Goode, Debbie Jones, and Joe Jones be elected to serve as Individually Commissioned Deacons, class of 2021.• Motion: That Buck Files and Mary Fischer be elected to the Board of Trustees, class of 2021.• Motion: That Pam Gabriel be elected to the Nominations Committee, at-large class of 2021. | |
| 1:00 | Trustees' Report/Meeting of the Corporation | Wayne Babin |
| 1:10 | Pastor's Report | Stuart Baskin |
| 1:25 | Adjournment | |

THE CLERK'S REPORT

July 1, 2017 - June 30, 2018

TOTAL ACTIVE MEMBERS (6/30/2018)	686
Gains	+ 31
Profession of Faith	8
Reaffirmation of Faith	6
Transfer of Letter.....	17
Adjustments.....	0
Losses.....	- 33
Deaths	7
Transfers.....	11
Removal from Roll	15
Adjustments.....	0
TOTAL ACTIVE MEMBERS (7/1/2017)	688
Inactive members.....	0
Baptized members	82
Baptisms (+ 5 baptized who joined with family)	6
Marriages	5

Gains & Losses

July 1, 2017 - June 30, 2018

NEW MEMBERS (31)

Jeremy and Katherine McBain
Charlie Aber
Melissa Jackson
Laura Griffith
Angie Matthews
Laurie Wells
Pam Franzen
Pete and Pat Houting
Nancy Flowers
Donald & Cathey DeKunder
Richard & Sandra Newton
Ray Thompson
Dave & Julie Launey
Henry Ainsworth
Elizabeth Bunt
Isabelle Duarte
Kathryn Humphress
Juliana Leach
Katie Stanford
Travis & Helen Hatter
Mark David Sadler
Diane Sadler
Frieda Parker
Jesse Leos
Steve Hellmuth

BAPTISMS (6)

Logan Kincaid Kennedy
Winter Griffith
Mitten Griffith
Mia Clare Nelson
Matthew Jameson Thorpe
Frederick Wagstaff Smith

BAPTIZED: JOINED WITH FAMILY (5)

(included in baptized roll)

Malcolm McBain
Colin McBain
Connor Griffin
Corgan Hewitt
Jacob Hewitt

DEATHS (7)

Elizabeth Dee Allen
Gale Robert Harrison
JoAnn Limmer
Joyce Oliver
Mary Sparrow
Maxine White Hill
Christopher Wrenn

DROPPED (15)

Whitney Baskin
Kay Arms
Tara Porr-Granados
Bill & Ruby Cummins
Keith & Donna McCoy
Gary & Penny Phillips
Robert & Andretra Reynolds
Bill & Samantha Reynolds
Candace Ngwa
Steve Manley

TRANSFERS OUT (11)

Allen & Betty Smith
Jessica Lee Cox
Janie Menegay
Sara Murff
Winona Sommervill
Alice Tirey
Bethany Stowell
Anne Howell Clark
Billy & Myrna Braly

MARRIAGES (5)

- Jessie Rickman & Jessica Davis
- Cody Roden & Allison Freeman
- Andrew Bagnall & Carolyn Gilpin
- Robert LeBus & Casey Ann Davis
- Richard Kuna & Patricia McElligott

PROGRAM STAFF & MINISTRY REPORTS

2018 Annual Report: Worship, Music, & Fine Arts

Weston J. Jennings, Director of Music & Organist

The music and fine arts ministry is one of the unique hallmarks of First Presbyterian Church and its distinguished history of witness to God's love in this community. Our music ministry here is not only a testament to the past but is also a vehicle for our growth into the future. The various music ministry ensembles are all designed to deepen the spiritual lives of the participants in addition to enhancing the corporate worship experiences.

The many volunteers who comprise our choirs, both singing and ringing, continue to adorn our worship with inspiring music. These dedicated servants, ages 5 to 90, spend countless hours each week rehearsing and preparing for worship. We are the beneficiaries of their labors of love. Thank you Chancel, Carol, Carillon, and Kirk Ringer choirs for your diligent work!

The *Fine Arts @ FPC* series continues to thrive and grow. There were 23 concerts offered in our sanctuary during the 2017-2018 season. This current season aspires to reach new audiences by incorporating more visual arts into the lineup and by offering a program (Silly Strings - January 10, 2019) geared specifically for children. On any given year, we will see between 2,000 – 3,200 people enter the doors of our sanctuary through the *Fine Arts Series*. This is an astounding number of persons entering the sanctuary outside of Sunday morning for our musical offerings to the community.

Continuing in last season's efforts, we are working diligently to capitalize on these numbers by designing a mechanism to communicate with some of these attendees who show interest in our congregation beyond concert attendance. This infrastructure will help us leverage the fine arts series as one of the pathways into the life and ministry of this congregation.

I consider it a privilege and a true blessing to serve this loving and supportive congregation as your Director of Music & Organist. Your support of the worship and music ministries with your time, talent, and treasure is a testament to your love for God in Christ Jesus. Thank you for the opportunity to share ministry in this place.

2018 Annual Report: Student Ministries

Rev. Dr. Jennifer Marshall, Associate Pastor, Student Ministries

This has been a year for transitions and new beginnings in Student Ministries at First Presbyterian Church! With the departure of beloved Director of Student Ministries, Neil McKown, we were blessed to have our Director of Christian Education, Phyllis Kidwell, and our Associate Pastor, the Rev. Pamela Leach, step in as excellent, caring leaders for our youth in the interim. With changes in leadership, our youth continued to thrive, starting the year at SHYC (Senior High Youth Connection) at Austin College, where they engaged in mission, worship, and fellowship with other youth from Grace Presbytery. In February, the youth inspired the church to donate over 12,000 cans for the Souper Bowl of Caring! At Easter, six confirmands became full members of the church. Four high school seniors led us in worship on

Senior Sunday in May. In June, our youth traveled to Beaumont for the East Texas Youth Mission Trip, where they served in Hurricane Harvey disaster relief. In July, they took part in the Synod Youth Workshop and celebrated with a lock-in and a visit to Splash Kingdom with First Presbyterian Church, Athens. In August, several youth helped to lead Vacation Bible School, and they also enjoyed a back-to-school pool party hosted by the Coopers. On a weekend in mid-September, they met with youth from regional Presbyterian churches for the annual East Texas Youth Conference at Camp Gilmont.

And then I arrived as your new Associate Pastor for Student Ministries in mid-September! My family and I have been so lovingly and graciously welcomed by all of you, and especially the youth and their families. I'm looking forward to the rest of 2018 and beyond as we get to know each other and walk together in ministry. Together with all of you, I hope to build upon the strong tradition of youth ministry that already exists here and also to explore exciting new paths for mission, faith formation, fun, and fellowship for our youth! Thank you for entrusting me with this vital ministry to the young people of our church and surrounding areas. It is my honor to serve in ministry with you!

2018 Annual Report: Children's Ministry *Phyllis Kidwell, Director of Christian Education*

"... Jesus called for them and said, "Let the little children come to me, and do not stop them; for it is to such as these that the kingdom of God belongs."
Luke 18:1

Building strong foundations in Bible knowledge, music and the Presbyterian Church will give children a base from which to learn about and understand the world. As they grow, we hope this foundation will enable them to discern God's will in their lives. We offer this foundation in various ways.

Children's Ministry in our church includes Christian Education for children from the nursery through the 5th grade. Christian Education includes Sunday school classes and family educational resources (for baptisms, prayers, church seasons, grief, etc.)

The younger children can participate in the Carol Choir; the older children can join "Kirk Ringers" where they learn to play hand chimes and hand bells. Each group participates in worship throughout the year, adding beautiful notes to our worship.

Rally Sunday, a brunch in which the whole church is invited to participate, includes introduction of staff and teachers. We join the church family in the festival that celebrates the start of a new study year.

Children's Church is held in a classroom in the children's ministry area that is decorated and furnished as worship space. Children age 3 to grade 2 are invited to participate in free play activities, then attend a worship service that includes song, Bible story, offering and prayer. The children call us to worship with candles (battery operated, of course!), and collect the offering. In closing, we pray for others, sing songs and move to music.

First Friday Fun is a "kid's night out" program that provides care for children nursery age through 5th grade. It is

Program Staff & Ministry Reports

literally held on the first Friday evening of the month, from September through April, except in January. We share meals, hear Bible stories and complete crafts to start our time; we watch movies and read books to end our time together.

Advent Artfest is designed for the congregation on the first Sunday of Advent or in preparation for the first Sunday of Advent during the Sunday school hour. We provide several activities for participants of all ages. Activities include a chance to make music together with the hand chimes, create “goodie boxes” for our college students as they prepare for finals, create crafts to take home and make Christmas cards for college students and those in our membership that are not able to come to worship services.

Our Christmas Pageant is presented during worship at the 11:00 service on the third week of December. The youth and children join together in presenting the story of Christ’s birth. Costumes, songs and the bell choir songs make the day special. Following that service, a church wide Christmas Luncheon offers a nice catered meal and an opportunity for fellowship with all the church family.

Easter Eggstravaganza is held on Easter morning. The church family comes together for snacks and activities including an egg hunt for the little ones and a scavenger hunt for the older children. Our youth help create the scavenger hunt for the younger ones. We had a glorious celebration of hope!

Vacation Bible school this year was “Celebrate Noah! How God Provides.” We learned about the various food pantries in our town, the places that help animals and housing for those in need. We received collections for a family moving into a home built by Habitat for Humanity here in Tyler. We also collected dog and cat food for the food pantry and workers who deliver Meals on Wheels. We had several crafts including making stepping stones, and dog treats to take home to animals or share with neighbor’s animals. We used the story of Noah’s Ark and a few Psalms to teach our participants about God’s provision for all of us.

In the fall, teacher training is offered those teaching, shepherding and leading in the children’s ministry. This is our time to prepare for the coming education year of study, share what works with one another to share our knowledge. Other ministries join together to enhance our time together.

We rejoice in the future of the church as children grow and develop through children’s ministry!

2018 Annual Report: Associate Pastor

The Rev. Pamela Leach, Associate Pastor

What a busy year it has been! While continuing my work with the Diaconate, last fall found me assisting our sister church in Kilgore where I was serving as Moderator of the Session. This involved not only session meetings but also officer training in addition to occasional pulpit supply for both our Kilgore and Henderson churches on communion Sundays. Here at FPC there were also new deacons to train, a new Core Education Class starting, and a new Confirmation Class. The Diaconate Report will share more details of their ongoing work in leading our caring ministries. We are blessed with caring, committed deacons who lead by example. Yet, they do not work alone. Each year more members join our deacons in visiting the sick and homebound, sending cards, providing transportation to and from worship, preparing meals when needed, and ministering to those who have lost loved ones. Thank you to the Deacons for leading these

ministries and to all of you for the many ways you love one another.

With the new year, my work in Kilgore finished, and I refocused here in Tyler just in time to say good-bye to Neil McKown and step in with Phyllis Kidwell to lead our Student Ministries through the interim period without a director. In the spring, I led the Confirmation Class to its conclusion on Easter Sunday when we welcomed six wonderful new members to full membership in our church. Over the summer, I assisted with youth fellowship events and served as Director for our annual East Texas Youth Conference which took place at Camp Gilmont in mid-September. That same weekend brought our new Associate Pastor for Student Ministries, the Rev. Jenni Marshall and her family to FPC. What a joy it has been getting to know them.

In July, my hours increased in part to allow for the interim work with Student Ministries. With Jenni's arrival my hours now decrease slightly though still remaining just over half-time. This gives me more availability to all of you as we continue in ministry together. May God's love and mercy be evident in our midst!

2018 Annual Report: Communication *Dana Durman, Director of Communication*

The communication ministry seeks to clarify the church's vision and identity through all of its messaging with the goal of encouraging members to be involved with worship, fellowship, ministry, and mission. I have continued to present our message in a consistent, accessible manner to members and friends of the church, as well as to people new to our congregation.

The materials and digital areas we communicate include:

- *Steeple Times*: Our church newsletter that is published and mailed monthly which includes a message from our pastor, information about upcoming events, newsworthy articles, etc. It's a must read!
- Weekly E-News: A brief message sent to everyone for whom we have email addresses to alert the congregation as to upcoming events.
- Facebook and Twitter: Like us on Facebook and Twitter to receive reminders of events and to enjoy occasional pictures of events that have taken place as part of our community.
- Weekly Announcements in the Service Bulletin: Each Sunday, a brief list of current announcements is provided in the worship bulletin.
- Annual Report: In October, an Annual Report that covers the previous years' activities is issued. Annual messages from our ministers and staff are a part of this report, along with summaries from our Board of Deacons and other committees and groups that are part of our organization. Hard copies are available at the church office.
- Website: Our website is available to keep members *in the loop* with up-to-the-minute online content. It informs non-members wishing to glean more information about FPC for the first time and serves as a resource to current members and other community members.

Other projects completed this year include the increased use of online media for event promotion and organizational

Program Staff & Ministry Reports

awareness. I have also worked closely with our Fine Arts program, other ministries and committees of the church to provide in-house PR strategy, graphic design, advertising, and print materials as needed.

Several projects planned for 2019 include developing strategies to help new folks get plugged into the church, and working with ministries to develop print materials to advertise the many opportunities for connection at FPC. Thanks for your support as it's a blessing to work with the congregation and staff of this church.

2018 Annual Report: Diaconate *Richard Poyner, Moderator (Class of 2018)*

The Diaconate, functioning through the Board of Deacons and Individually Commissioned Deacons (ICD's), continued its service to and with the congregation over the past year through a variety of ministries and special services. Some of the areas of contribution are enumerated below.

- *Home communion* was served quarterly to our homebound and those in nursing home and assisted living facilities who are not able to attend corporate worship.
- Special services were held including the *Blue Christmas* service in December and the *Mother's Tea* in the spring. These programs have been developed over the past couple of years to provide comfort and caring to those participating in them.
- *The Hospital visitation* program has been expanded through efforts on the part of the Board of Deacons to include member volunteers in addition to the deacons. The response from these additional church members coupled with improved organizational structure has allowed an even smoother delivery of this service.
- *Homebound/Nursing Home* visits have continued through an organized assignment and follow-up program.
- *The Meal Ministry* is responsible for coordinating, organizing and preparing meals for our congregational members who have experienced a significant event in their lives such as birth or loss of a loved one, or to the family when a loved one has an extended hospital stay.
- Other ministries including *Card, Grief, Transportation, and Flower Ministries* have continued to extend caring to our members and beyond.

The Diaconate continues to work toward improving its function and structure in order to lead the congregation in following Christ through our love for one another.

FINANCIAL REPORTS

Statement of Financial Position

	<u>2018</u>	<u>2017</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 819,830	\$ 743,948
Employee advances	-	369
Marketable securities	<u>3,457,088</u>	<u>2,816,851</u>
Total Current Assets	4,276,918	3,561,168
Land, Property and Equipment:		
Land, property and equipment - net	<u>5,376,790</u>	<u>5,675,074</u>
Net land, property and equipment	5,376,790	5,675,074
TOTAL ASSETS	<u>\$ 9,653,708</u>	<u>\$ 9,236,242</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accrued liabilities	\$ 31,152	\$ 30,952
Deferred revenue	51,460	65,050
Current portion of long-term debt	-	29,856
Current portion of capital leases	<u>4,086</u>	<u>8,073</u>
Total Current Liabilities	86,698	133,931
Long-Term Liabilities:		
Long-term debt, net of current portion	-	188,008
Capital leases, net of current portion	<u>3,428</u>	<u>7,514</u>
Total Non-Current Liabilities	3,428	195,522
Total Liabilities	90,126	329,453
Net Assets:		
Unrestricted	5,360,871	5,449,415
Temporarily restricted	4,102,711	3,357,374
Permanently restricted	<u>100,000</u>	<u>100,000</u>
Total Net Assets	<u>9,563,582</u>	<u>8,906,789</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 9,653,708</u>	<u>\$ 9,236,242</u>

Statement of Activities
Year Ended June 30, 2018

	2018			
	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL
SUPPORT AND REVENUE				
Contributions	\$ 1,049,077	\$ 592,881	\$ -	\$ 1,641,958
Investment income	17,003	40,447	-	57,450
Interest	2,281	-	-	2,281
Net realized gain on marketable securities	-	46,154	-	46,154
Net unrealized gain on marketable securities	-	417,941	-	417,941
Gain on sale of property	69,633	-	-	69,633
Other revenue	9,304	-	-	9,304
Total Support and Revenue	1,147,298	1,097,423	-	2,244,721
Net Assets Released From Restrictions				
Expiration of time or other restrictions	352,086	(352,086)	-	-
Total Net Assets Released from Restrictions	352,086	(352,086)	-	-
Total Support, Revenue and Net Assets Released from Restrictions	1,499,384	745,337	-	2,244,721
EXPENSES				
Program Services:				
Benevolences	215,874	-	-	215,874
Ministry of the word and worship	297,187	-	-	297,187
Education	95,556	-	-	95,556
Ministry of music	143,124	-	-	143,124
Services to members	18,638	-	-	18,638
Total Program Services	770,379	-	-	770,379
Supporting Services:				
General and administration	585,918	-	-	585,918
Plant operation & maintenance	231,631	-	-	231,631
Total Supporting Services	817,549	-	-	817,549
Total Expenses	1,587,928	-	-	1,587,928
Change in Net Assets	(88,544)	745,337	-	656,793
NET ASSETS, JUNE 30, 2017	5,449,415	3,357,374	100,000	8,906,789
NET ASSETS, JUNE 30, 2018	\$ 5,360,871	\$ 4,102,711	\$ 100,000	\$ 9,563,582

Statement of Activities

Year Ended June 30, 2017

	2017			
	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL
SUPPORT AND REVENUE				
Contributions	\$ 1,028,660	\$ 398,821	\$ 100,000	\$ 1,527,481
Investment income	16,429	36,044	-	52,473
Interest	1,638	-	-	1,638
Net realized gain on marketable securities	-	98,096	-	98,096
Net unrealized loss on marketable securities	-	345,822	-	345,822
Other revenue	18,520	-	-	18,520
Total Support and Revenue	1,065,247	878,783	100,000	2,044,030
Net Assets Released From Restrictions				
Expiration of time or other restrictions	498,787	(498,787)	-	-
Total Net Assets Released from Restrictions	498,787	(498,787)	-	-
Total Support, Revenue and Net Assets Released from Restrictions	1,564,034	379,996	100,000	2,044,030
EXPENSES				
Program Services:				
Benevolences	209,271	-	-	209,271
Ministry of the word and worship	283,492	-	-	283,492
Education	172,587	-	-	172,587
Ministry of music	124,696	-	-	124,696
Services to members	22,616	-	-	22,616
Total Program Services	812,662	-	-	812,662
Supporting Services:				
General and administration	611,131	-	-	611,131
Plant operation & maintenance	248,897	-	-	248,897
Total Supporting Services	860,028	-	-	860,028
Total Expenses	1,672,690	-	-	1,672,690
Change in Net Assets	(108,656)	379,996	100,000	371,340
NET ASSETS, JUNE 30, 2016	5,558,071	2,977,378	-	8,535,449
NET ASSETS, JUNE 30, 2017	\$ 5,449,415	\$ 3,357,374	\$ 100,000	\$ 8,906,789

Statement of Cash Flows
Year Ended June 30, 2018

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 656,793	\$ 371,340
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Net return on investments	(505,967)	(482,084)
Gain from sale of property	(69,633)	-
Depreciation	304,410	305,772
(Increase) decrease in assets:		
Employee advances	369	111
Increase (decrease) in liabilities:		
Accounts payable	-	(19,431)
Accrued liabilities	200	-
Deferred revenue	(13,590)	8,035
Total Adjustments	(284,211)	(187,597)
Net Cash Provided by Operating Activities	372,582	183,743
CASH FLOWS FROM INVESTING ACTIVITIES:		
Transfers to Texas Presbyterian Funds	(240,826)	-
Receipts from withdrawals on investments	106,556	100,385
Proceeds from sale of property	74,900	-
Purchases of property and equipment	(11,393)	(11,000)
Net Cash (Used in) Provided by Investing Activities	(70,763)	89,385
CASH FLOWS FROM FINANCING ACTIVITIES:		
Principal payments on long-term debt	(217,864)	(193,079)
Principal payments on capital lease liabilities	(8,073)	(7,691)
Net Cash Used in Financing Activities	(225,937)	(200,770)
Net Increase in Cash and Cash Equivalents	75,882	72,358
Cash and cash equivalents at beginning of period	743,948	671,590
CASH AND CASH EQUIVALENTS AT END OF PERIOD	\$ 819,830	\$ 743,948
SUPPLEMENTAL CASH FLOWS INFORMATION		
Interest paid	\$ 9,676	\$ 16,506
SUPPLEMENTAL DISCLOSURE FOR NON-CASH INVESTING AND FINANCING ACTIVITIES:		
Stock donations	\$ -	\$ 12,559

Church Budget
Year Ended June 30, 2018

Accounts	2019 Budget	2018 Budget	2018 Actual
Revenues			
Pledges	810,380.00	830,520.00	816,208.08
Loose Plate	13,000.00	13,000.00	12,215.85
Non-Pledge	150,000.00	140,000.00	211,108.85
Other Income	101,500.00	92,900.00	38,131.08
Total Revenues	1,074,880.00	1,076,420.00	1,077,663.86
Expenses			
Worship & Music	59,250.00	52,000.00	47,888.45
Benevolences			
Presby	25,000.00	32,500.00	32,500.00
Institutions	6,750.00	3,750.00	3,750.00
Global	8,000.00	8,000.00	8,000.00
Local	25,000.00	25,000.00	26,470.68
Total Benevolences	64,750.00	69,250.00	70,720.68
Christian Education			
Children	10,475.00	10,750.00	5,614.12
Youth	18,000.00	21,800.00	12,835.42
Adult	3,845.00	4,345.00	1,681.35
Total Christian Education	32,320.00	36,895.00	20,130.89
Membership			
Church Fellowship	13,400.00	10,200.00	12,344.62
Deacons	1,550.00	1,550.00	1,170.40
Leadership Development	1,600.00	1,300.00	1,311.86
Ministries	1,000.00	1,000.00	395.50
Total Membership	17,550.00	14,050.00	15,222.38
Stewardship			
Office/Administration	77,236.00	117,323.54	117,037.96
Risk Management	56,760.00	53,149.00	51,612.03
Building & Grounds	139,900.00	139,200.00	165,101.44
Personnel	652,194.71	606,584.45	589,950.03
Total Stewardship	926,090.71	916,256.99	923,701.46
Total Expenses	1,099,960.71	1,088,451.99	1,077,663.86
Net Total	(25,080.71)	(12,031.99)	-

THE TRUSTEES' REPORT

The Board of Trustees oversees the investment of several funds on behalf of the church. The actual use of these funds is the responsibility of the Session. The funds that the Board of Trustees oversees are held in two different financial institutions. The primary institution is the Texas Presbyterian Foundation (TPF) and the secondary institution is Citizens 1st Bank of Tyler (CFB).

Each of these funds is used or held for a specific purpose. One of the funds exists under the Sustaining Gift Trust, the Capital Improvement Endowment Fund, and is for capital improvement. The Board of Trustees has established rules that require this fund to reach one million dollars before the church may draw from the fund. Once this fund first reaches the goal of one million dollars, the Board of Trustees will apply a *spend rate*, which is a set percentage of the fund that may be spent in any given year, consistent with the long-term stability of the fund.

Money Market Quasi-Designated Funds

<i>Fund Name</i>	<i>Institution</i>	<i>Purpose</i>
The Children's Equipment Fund	CFB	Established by a directed gift to provide money to purchase permanent equipment for children's ministries.
The William Dall Memorial Fund	CFB	Established by a directed gift that the trustee shall pay over quarterly one-third of the annual income from the trust for distribution to the poor of the church.
The Children's Fund	CFB	The Children's Fund was funded in 1999 to support the Children's Weekday Ministry. When that ministry closed in 2006, the funds sat unused until 2012, when the Session repurposed the funds to support the church's own Children's Ministries. The fund is to be used to provide a safe and inviting environment for children's ministry, and to support children's ministry events and initiatives.
The Operating Reserve Fund	CFB	Established by the Session in 2007 as a way to build an operating reserve fund for the church to use to pay its immediate expenses in the event of a sudden loss of income. The fund receives excess money at the end of each year in the event of a surplus in the church's operating budget. Once the fund reaches a value equal to 10% of the budget, budget surpluses will be divided equally between the Operating Reserve Fund and the Non-Budgeted Benevolence Fund.
The Organ Maintenance Fund	CFB	Established by an anonymous donor to provide for ongoing maintenance of the organs.

Investment Funds

<i>Fund Name</i>	<i>Institution</i>	<i>Purpose</i>
The Non-Budgeted Benevolence Fund	TPF	Intended to be used for local benevolence, and consists of the combined assets of at least two funds formerly called Sustaining Gift Funds.
The Sustaining Gift Capital Improvement Endowment Fund	TPF	To be used “for special projects and capital projects that enhance the physical and aesthetic facilities of the church extending beyond the normal operating budget or other budgeted programs.” The long-term goal for this fund is to grow the corpus to at least \$1 million, then use the income from the fund to provide for major repairs that are beyond the regular budget.
The Clyde and Dougal Vardaman Memorial Fund	TPF	The Vardaman Trust, as it is usually called, came as a gift to the church from the Clyde and Dougal Vardaman estate. Its use is restricted by the terms of the trust agreement. It is governed by a three-person committee composed of a currently-serving elder, a currently-serving deacon, and one of the pastors. It is to be used “for benevolences in the immediate vicinity of Tyler, Texas, to assist people (without regard to race, color, creed, or national origin) who are in need of food, clothing, shelter, and other basic necessities.”
The Riter High School Youth Endowment	TPF	Established as an endowment to be used to “complement” the church’s high school youth program.
The Sustaining Scholar Fund	TPF	Established to assist the pastor of First Presbyterian Church in providing a college education for his or her children. The fund receives designated gifts, and the Board of Trustees establishes criteria for the use of the funds. Currently, the fund can be used to provide up to \$1,000 per semester for tuition, books, room, and board for the sons or daughters of the pastor while they are enrolled in college.
The Advent/Lent Fund	TPF	Established to provide income to pay for guest speakers during Advent or Lenten season.

Investment Activity FY 2017–2018

THE NON-BUDGETED BENEVOLENCE FUND

2017 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	321,432.15	333,701.11	336,578.91	356,055.69	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	738.48	788.96	714.09	910.95	3,152.48
Less: Distribution	(4,107.34)	(4,107.34)	(4,107.34)	(4,107.34)	(16,429.36)
Investment Gain/(Loss)	15,637.82	6,196.18	22,870.03	13,080.29	57,784.32
Ending Market Value	333,701.11	336,578.91	356,055.69	365,939.59	

2018 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	365,939.59	379,485.84	400,165.35	408,902.22	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	1,091.89	1,035.07	871.77	1,060.02	4,058.75
Less: Distribution	(4,107.34)	(4,298.44)	(4,298.44)	(4,298.44)	(17,002.66)
Investment Gain/(Loss)	16,561.70	23,942.88	12,163.54	20,120.97	72,789.09
Ending Market Value	379,485.84	400,165.35	408,902.22	425,784.77	

THE CAPITAL IMPROVEMENT ENDOWMENT FUND

2017 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	329,047.38	342,495.15	343,400.46	363,291.30	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	3,333.78	3,366.72	2,785.52	1,150.88	10,636.90
Less: Distribution	0.00	0.00	0.00	0.00	0.00
Investment Gain/(Loss)	10,113.99	(2,461.41)	17,105.32	16,647.24	41,405.14
Ending Market Value	342,495.15	343,400.46	363,291.30	381,089.42	

2018 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	381,089.42	398,141.86	547,162.62	563,702.24	
Contributions	0.00	129,184.06	11,637.45	0.00	140,821.51
Plus: Income	1,170.17	1,660.27	1,408.71	1,600.12	5,839.27
Less: Distribution	0.00	0.00	0.00	0.00	0.00
Investment Gain/(Loss)	15,882.27	18,176.43	3,493.46	636.41	38,188.57
Ending Market Value	398,141.86	547,162.62	563,702.24	565,938.77	

THE CLYDE & DOUGAL VARDAMAN MEMORIAL FUND

2017 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	1,759,889.12	1,837,145.24	1,869,733.56	1,971,968.76	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	4,380.41	5,659.58	4,758.820	5,230.83	20,029.64
Less: Distributions	(20,864.00)	(20,864.00)	(20,864.00)	(20,864.00)	(83,456.00)
Investment Gain/(Loss)	93,739.71	47,792.74	118,340.38	79,814.28	339,687.11
Ending Market Value	1,837,145.24	1,869,733.56	1,971,968.76	2,036,149.87	

2018 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	2,036,149.87	2,114,959.93	2,225,464.64	2,254,187.66	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	6,512.13	6,197.91	6,106.81	6,048.45	24,865.30
Less: Distributions	(20,864.00)	(20,864.00)	(20,864.00)	(20,864.00)	(83,456.00)
Investment Gain/(Loss)	93,161.93	125,170.80	43,480.21	82,592.40	344,405.34
Ending Market Value	2,114,959.93	2,225,464.64	2,254,187.66	2,321,964.51	

THE SUSTAINING GIFTS DESIGNATED SCHOLARS FUND

2017 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	30,518.67	31,765.94	31,849.91	33,504.00	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	309.21	312.26	322.20	322.13	1,265.80
Less: Distribution	0.00	0.00	0.00	(500.00)	(500.00)
Investment Gain/(Loss)	938.06	(228.29)	1,331.89	848.16	2,889.82
Ending Market Value	31,765.94	31,849.91	33,504.00	34,174.29	

2018 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	34,174.29	33,995.87	35,361.80	34,704.98	
Contributions	0.00	0.00	0.72	0.00	0.72
Plus: Income	313.86	313.63	312.10	312.72	1,252.31
Less: Distribution	(1,369.00)	0.00	(1,000.00)	0.00	-2,369.00
Investment Gain/(Loss)	876.72	1,052.30	30.36	221.79	2,181.17
Ending Market Value	33,995.87	35,361.80	34,704.98	34,174.29	

THE ADVENT / LENT FUND

2017 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	26,576.89	27,522.40	27,586.68	28,815.89	
Contributions	0.00	0.00	0.00	0.00	0.00
Plus: Income	236.12	235.99	242.72	244.78	959.61
Less: Distribution	0.00	0.00	0.00	0.00	0.00
Investment Gain/(Loss)	709.39	(171.71)	986.49	627.11	2,151.28
Ending Market Value	27,522.40	27,586.68	28,815.89	29,687.78	

2018 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	29,687.78	30,598.01	31,649.53	30,900.77	
Contributions	0.00	0.00	0.54	0.00	0.54
Plus: Income	248.55	251.29	253.24	256.90	1,009.98
Less: Distribution	0.00	0.00	(1,000.00)	0.00	(1,000.00)
Investment Gain/(Loss)	661.68	800.23	(2.54)	170.52	1,629.89
Ending Market Value	30,598.01	31,649.53	30,900.77	31,328.19	

RITER HIGH SCHOOL YOUTH ENDOWMENT FUND

2017 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	0.00	0.00	0.00	0.00	
Contributions	0.00	0.00	0.00	100,000.00	100,000.00
Plus: Income	0.00	0.00	0.00	0.00	0.00
Less: Distribution	0.00	0.00	0.00	0.00	0.00
Investment Gain/(Loss)	0.00	0.00	0.00	0.00	0.00
Ending Market Value	0.00	0.00	0.00	100,000.00	

2018 FUND ACTIVITY	1st QTR	2nd QTR	3rd QTR	4th QTR	Total
Beg. Market Value	100,000.00	101,747.48	105,090.64	105,310.83	
Contributions	0.00	0.00	0.00	0.00	2.11
Plus: Income	620.31	930.23	935.29	935.54	3,421.37
Less: Distribution	0.00	(707.31)	(707.31)	(1,313.63)	(2,728.25)
Investment Gain/(Loss)	1,127.17	3,120.24	(9.90)	663.91	4,901.42
Ending Market Value	101,747.48	105,090.64	105,310.83	105,596.65	

REPORT OF THE NOMINATIONS COMMITTEE

Each congregation in the Presbyterian Church (USA) elects a Nominations Committee for the purpose of nominating officers for the congregation to elect. The committee consists of two members of the Session selected by the Session, one of whom shall serve as moderator, one representative of the Board of Deacons selected by the Board of Deacons, one representative from Presbyterian Women, selected by PW, and three at-large members elected by the congregation, each of whom serves a three year term.

This year's Nominations Committee consisted of the following persons:

- Ginny Mattox, Session class of 2018, moderator
- Brian Head, Session class of 2019
- Richard Poyner, Board of Deacons class of 2018
- Janet Burks, Presbyterian Women
- Arnold Oates, at-large class of 2018
- David Hudson, at-large class of 2019
- Debbie Pitts, at-large class of 2020

The Nominations Committee places into nomination the following persons for the office of Ruling Elder, Session class of 2021:

- Sharon Bragg
- Ed Duncan
- Jim Novy
- Terry Witter

The Nominations Committee places into nomination the following persons to serve on the Board of Deacons, class of 2021:

- Susan Materi
- Roger Peirce

Report of the Nominations Committee

The Nominations Committee places into nomination the following persons to serve as Individually Commissioned Deacons, class of 2021:

- Joe Bill Belue
- Jennifer Bennett
- Lindy Goode
- Debbie Jones
- Joe Jones

The Nominations Committee places into nomination the following persons to serve on the Board of Trustees, class of 2021:

- Buck Files
- Mary Fischer

The Nominations Committee places into nomination the following person to serve as an at-large member of the Nominations Committee, class of 2021.

- Pam Gabriel

APPENDIX 1: BOOK OF ORDER, G-1.05

G-1.05 Meetings of the Congregation

G-1.0501 Annual and Special Meetings

The congregation shall hold an annual meeting and may hold special meetings as necessary, for any or all of the purposes appropriate for congregational consideration. The business to be transacted at special meetings shall be limited to items specifically listed in the call for the meeting.

All active members of the congregation present at either annual or special meetings are entitled to vote. Congregations shall provide by rule the quorum necessary to conduct business.

G-1.0502 Calling a Congregational Meeting

Meetings of the congregation shall be called by the session, by the presbytery, or by the session when requested in writing by one fourth of the active members on the roll of the congregation. Adequate public notice of all congregational meetings shall be given. Congregations shall provide by their own rule for minimum notification requirements and give notice at regular services of worship prior to the meeting.

G-1.0503 Business Proper to Congregational Meetings

Business to be transacted at meetings of the congregation shall be limited to matters related to the following:

- Electing ruling elders, deacons, and trustees;
- Calling a pastor, co-pastor, or associate pastor;
- Changing existing pastoral relationships, by such means as reviewing the adequacy of and approving changes to the terms of call of the pastor or pastors, or requesting, consenting to, or declining to consent to dissolution;
- Buying, mortgaging, or selling real property;
- Requesting the presbytery to grant an exemption as permitted in this Constitution (G-2.0404).

Whenever permitted by civil law, both ecclesiastical and corporate business may be conducted at the same congregational meeting.

G-1.0504 Moderator

The installed pastor shall ordinarily moderate all meetings of the congregation. If it is impractical for the pastor to preside, he or she shall invite another teaching elder who is a member of the presbytery or a person authorized by the presbytery to serve as moderator. If there is no installed pastor, or the installed pastor is unable to moderate and/or to name another moderator, the presbytery shall make provision for a moderator.

G-1.0505 Secretary and Minutes

The clerk of session shall serve as secretary for all meetings of the congregation. If the clerk of session is unable to serve, the congregation shall elect a secretary for that meeting. The secretary shall record the actions of the congregation in minutes of the meeting.

APPENDIX 2: OFFICERS OF FIRST PRESBYTERIAN CHURCH

Session

<i>Class of 2018</i>	<i>Class of 2019</i>	<i>Class of 2020</i>
Britt Brookshire	Kimberly Ashley	Charley Ainsworth
Chris Bunt	Dennis Box	Claudia Carroll
Casey Johnson	Brian Head	Shannon Franzen
Ginny Mattox	Kate Starnes	Glen Van Dyke
Stuart Baskin, <i>Moderator</i> Robyn Files, <i>Clerk</i> Mary Fischer, <i>Treasurer</i>		

Diaconate

<i>Class of 2018</i>	<i>Class of 2020</i>	<i>Individually Commissioned</i>
Susan Materi	Florrie Wallace	Dottie Buie
Richard Poyner	Skip Womack	Susan Bennett
 <i>Class of 2019</i>		Bettie Clancy
Jill O'Farrell		Lynn Davis
John Simpson		Marshall Ewing
		Jim Post
		Bob Schmoker
		Karen Novy
		Alice Stjernstrom
		Laura Swartz

Board of Trustees

<i>Class of 2018</i>	<i>Class of 2019</i>	<i>Class of 2020</i>
Wayne Babin	Otis Carroll	Randy Grooms
Jeanne Stovall	Nancy Locklin	Leesa Hedge

Nominating Committee At-Large

<i>Class of 2018</i>	<i>Class of 2019</i>	<i>Class of 2020</i>
Arnold Oates	David Hudson	Debbie Pitts

NOTES